

~~SECRET~~

30 December 1985 - 2 January 1986

D/CO

1. Mr. Richard J. Kerr was appointed Deputy Director for Administration on 1 January. Mr. Kerr received his B.A. in History and did graduate work at the University of Oregon. He is married to the former Janice Sinclair; they have four children. Mr. Kerr entered on duty with the CIA as a military analyst in 1960 in the office responsible for preparing biographic and reference material. His various staff assignments have dealt with imagery collection and he also served as the Executive Officer for the Intelligence Community Staff. [REDACTED]

1976 to 1982, Mr. Kerr served as director or deputy of offices responsible for regional and political analysis worldwide, for intelligence analysis of East Asia and production of current intelligence. In July 1982, he was selected to serve as Associate Deputy Director for Intelligence.

2. During the holidays, [REDACTED] OC-FND, fashioned a lovely gingerbread house which she brought to the Office for the Christmas festivities. A raffle was conducted for the house and the winning ticket was drawn by the DDA at the OC-FND Christmas party. One hundred forty-five dollars from the raffle, as well as an excess \$169.00 from the party collection, was donated to the Shriner's Hospital Fund for Crippled Children. The OC-FND/EXA, a member of the Shriners, is arranging certificates of membership in the Shriner's \$100 Million Dollar Club, inscribed in the names of [REDACTED] and the Office of Communications.

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S E C R E T

D/CO (Continued)

25X1 The consideration and thoughtfulness of [] during the holiday season is an inspiration to all of us. These donations and expression of concern towards those less fortunate illustrates yet another example of why the OC family is the best in the business; a fact of which everyone can be proud.

OC-PBS

25X1 1. In anticipation of FY-86 budget cuts, the DA Management Staff has requested a rank order listing of prospective candidates for cuts to the OC budget totaling []. A list has been prepared with OC reserving the right to revise it after a more thorough review. The Divisions will be requested to prepare impact statements on the prospective cuts for forwarding to the DA. The DA was requested to include OC's "hard" unfunded requirement of [] for MERCURY as one of its FY-86 priority unfunded requirements.

2. The Area Headquarters are being advised of the FY-86 budget restrictions including D/CO guidelines for restricting field operating accounts. The field is being requested to provide an estimate of dollar savings and the impact on operational activities resulting from the FY-86 cuts.

25X1 3. The Comptroller has established an initial FY-86 operating budget of [] for OC. This budget is, however, subject to the [] cut described in paragraph one above.

OC-MPS

S E C R E T

S E C R E T

OC-AMD

1. On 3 and 4 January, OC representatives telephoned 90 applicants who had been placed in the processing system but had not been scheduled for medical and polygraph tests until after 1 March. The applicants were offered the option of contract employment based on a provisional clearance, or they could remain in the normal lengthy processing system. Thirty-three Electronic Technicians and 15 Telecommunications officers requested they be placed on contract in Project LONGHORN. Only three stated they no longer had an interest in OC employment. The remaining 39 opted to remain in the normal processing system because of current obligations.

25X1 2. [] assumed the duties of Chief,
25X1 Personnel Support Section, Personnel Administration Branch,
effective 2 January. []
who has been reassigned to the Office of Central Reference.

25X1 3. [] began interviewing OC
personnel the week of 6 January as part of their study of OC's
ADP applications and needs. The team is currently interviewing
personnel in OC-ED.

25X1 4. [] an Office of Finance careerist,
25X1 replaced [] on 2 January, as Chief, Finance
Services Branch, OC-AMD.

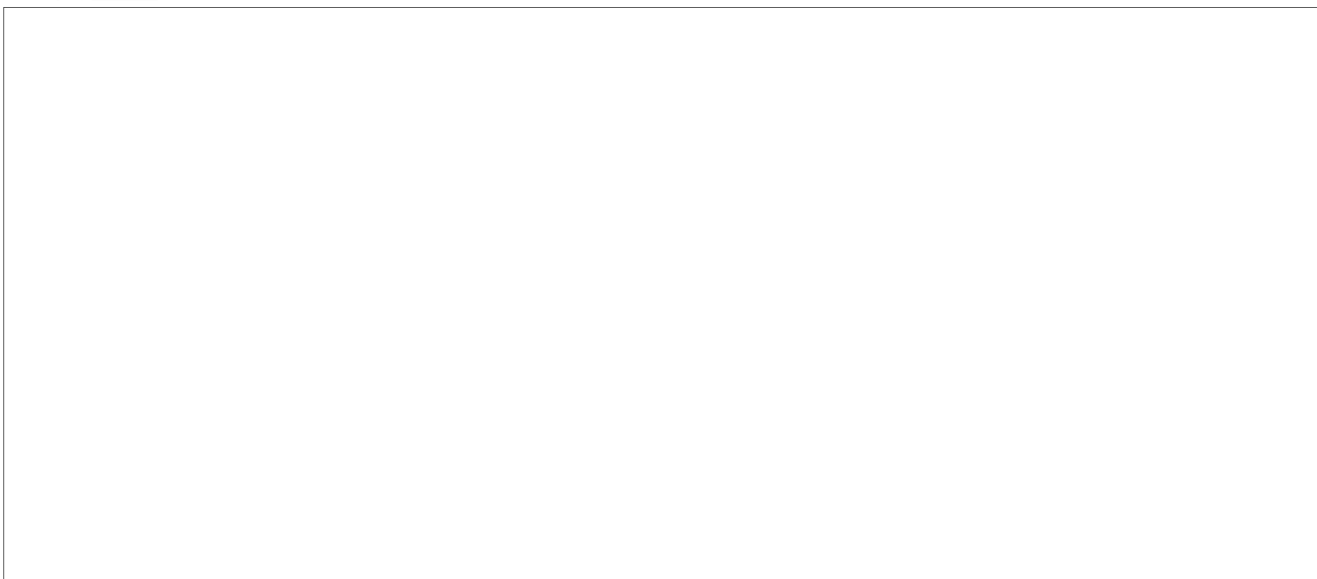
25X1 5. Because of the interest in and questions about PCs,
25X1 [] has arranged for Wang representatives to conduct
a PC Seminar on 17 January at 1400 [] for interested OC
personnel. The seminar will include a demonstration of basic
hardware operations, PC installation software, terminal emulation
to Alliance, modification of system menus and configuring the
system, followed by questions and answers. An announcement with
additional details has been circulated.

25X1 []

S E C R E T

OC-CSD

25X1



OC-ED

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1. The second Network Control Processor for the MERCURY Packet Switching System was delivered and installed at the [redacted] test bed facility. Additionally, software development work stations were transferred from the [redacted] factory to the test bed to be used by the DCC test and development team which has relocated [redacted]

2. Work continues on resolving the design problems that were identified during the External Network Server (ENS) Detailed Design Review that was held in December. A meeting has been scheduled for the week of 6 January to address each issue. None of the design problems are expected to have any functional or schedule impact on the ENS.

25X1

3. STU-III - On 6 January, [redacted] briefed OIT/GOG management on STU-IIs, STU-IIIs and a proposed STU-III interface. As a result of the briefing, OIT/GOG will provide a list of STU-III interface requirements and will investigate funding for an interface in FY-86.

S E C R E T

S E C R E T

OC-FND

1. There were no requirements to provide communications support to senior U.S. Government executives during the reporting period.

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6. Capitalization Program Status: PRS-6/7 TERP-IIA

25X1
Systems Operational
Installations in Progress
Equipment on Site
Equipment Being Shipped

25X1

25X1
7. retired from his position as Chief, Material Management Branch, OC-FND/TLG on 3 January after 31 years of Agency service. We wish him many happy and healthy retirement years.

25X1

Executive Assistant, OC

S E C R E T